

THE IDAHO HIGH SCHOOL RODEO ASSOCIATION 4TH DISTRICT CONSTITUTION AND BY-LAWS

1. The purpose of the Idaho High School Rodeo Association 4th District, to be known as 4th District is to maintain order and standards set by the National High School Rodeo Association and the Idaho High School Rodeo Association for its members at their functions.
2. To promote high school rodeo on a district and statewide scale and work toward this by bringing recognition and uniformity to this sport for students in compliance with the National High School Rodeo Rule Book.
3. To promote the spirit of high school rodeo through the development of sportsmanship, horsemanship, and character in the youth in our country.
4. To keep the Western Heritage alive in America, the State of Idaho and 4th District.
5. To promote a closer relationship among the people interested in this activity and the organizations they represent.
6. To increase and maintain interest of the high school student in rodeos and other functions of their community.
7. It is the intent of the 4th District and the Idaho High School Rodeo Association to encourage any student to continue in school as a regularly enrolled student and to improve his/her education.

MEMBERSHIP

1. The Idaho High School Rodeo Association is a statewide organization governed by a duly elected Board of Directors and an executive committee and regulated by the constitution and by-laws the state association and the National High School Rodeo Association (NHSRA). The Idaho High School Rodeo Association 4th District as are all Idaho high school rodeo districts is governed by the state constitution and by-laws.
2. Student membership will be governed by the rules regarding membership in the current NHSRA rule book.
3. The 4th District consists of three (3) organized rodeo clubs. They are Blackfoot, American Falls, and Highland-Poky-Century.
4. Student members must participate in rodeo in the school they attend if rodeo is offered at that school. If it is not offered, they must rodeo with the closest school offering a rodeo team within their district including those members that attend home school. If it is not offered, they must rodeo with the closest school offering a rodeo team, within the 4th District. A member who wishes to rodeo in another club, may rodeo in another club with written approval from the two involved clubs and the District President.
5. State and District transfers applications are handled through a committee assigned by the President. The committee will utilize 4th District's transfer guidelines to approve or deny transfer applications. Applicants must be in good standing with NHSRA, IHSRA, and the State or District they are transferring from.
6. To be eligible to participate in the rodeos of the 4th District, members must maintain a 2.0 Grade Point Average throughout the rodeo season.
7. Adult members will be contestant's parents or elected officials of the District Board of Directors.
8. The annual dues of members shall be set by the District Board of Directors.

OFFICERS

1. The officers of this district shall be a President, Vice President, two (2) adult advisors from each club, three (3) elected high school district student officers consisting of President, Vice President and Secretary, and two (2) adult junior high advisors.
2. The adult Secretary and Treasurer shall not be current members of the Board and have no vote at the board meetings and will be appointed by the President with the approval of the District Board.
3. The officers of the district shall perform the duties usually performed by such officers, together with such duties as shall be prescribed by the by-laws of the district.
 - a. The President shall be the Chairman of the Board of Directors and ex-officio member of all committees, except the Committee of Nominations.
 - b. In the absence of the President, the Vice President shall assume the duties of the President. In the event of a vacancy occurring in the office of President, the Vice President shall serve as President until the next annual election of officers.
 - c. The Secretary shall keep complete minutes of meetings in the district. The Secretary shall preserve all of the documents of the district. All documents must be kept for a period of seven (7) years. The Secretary shall provide to members the membership certification issued to all members by the state association. The Secretary shall receive all rodeo entries, put together day sheets for all district rodeos and assist judges' with the rodeo draw.
 - d. The Treasurer shall collect, receive and have charge of all funds of the District and deposit such funds in the bank designated by the Board of Directors. The Treasurer shall prepare a financial report of all funds to be presented at the first meeting each year. A financial statement will be available to the Board at any time.
4. The term of office of all officers elected at any annual meeting shall commence after the National High School Rodeo Finals of the current year.
5. Removal. Any officer elected or appointed by the District Board of Directors, may be removed from the Board whenever in its judgment the best interests of the District would be served thereby.
6. Vacancies. A vacancy in any office because of resignation, removal, disqualification, or otherwise may be filled by the Board of Directors for the un-expired portion of the term.
7. Powers and Duties. The officers shall have such powers and shall perform such duties as may from time to time be specified in resolutions or other directives of the Board of Directors. In the absence of such specifications, each officer shall have the power and authority and shall perform and discharge the duties of officers of the same title serving in non-profit corporation having the same or similar general purposes and objectives as this organization.
8. The 4th District shall elect one (1) director for two (2) years and one (1) alternate at an annual meeting to serve on the State Board. Only two (2) directors per meeting with voice and vote. By electing one (1) director for two years, each year, the district shall have consistent representation on the State Board.

BOARD OF DIRECTORS

1. There shall be a Board of Directors of the 4th District which shall consist of the President, the Vice President, two (2) adult advisors from each club, two (2) adult junior high advisors, three (3) elected high school district student officers consisting of President, Vice President and Secretary, and one (1) other elected student officer per club.
2. A majority of the Board of Directors shall constitute a quorum to do business.

3. There shall be an Executive Committee of the Board of Directors composed of the President, Vice President, one (1) adult advisor from each club, one (1) junior high adult advisor, and one (1) student officer. There shall be no more than two (2) from the same club. Any four (4) of these seven (7) shall constitute a quorum. This committee shall have all the power of the Board of Directors to transact business of an emergency nature between the Board of Directors meetings. All transactions at this meeting shall be reported in full at the next scheduled meeting of the Board of Directors. The Secretary shall be a non-voting member of the Executive Committee. The District Queen shall serve as an ex-officio, non voting member of the Board of Directors.
4. The Board of Directors shall:
 - a. Transact the general business of the District.
 - b. Establish major administrative policies governing the affairs of the District and devise mature measures for the District's growth and development.
 - c. Provide for the proper care of materials, equipment funds of the District, for the payment of legitimate expenses and for the annual auditing of all books of the account (by a certified public accountant).
 - d. Act upon application for membership.

STUDENT OFFICERS AND DELEGATES

1. There shall be representation of students by student officers at the Board of Directors meetings.
2. The students shall elect a President, Vice President, and Secretary to preside over the activities of the contestants of the coming year.
3. Procedure for election of officers to conform to Roberts Rules of Order on Parliamentary Procedure.
4. The election of student officers shall be at the annual meeting and the time, place and date of said meeting must be posted by the District's Secretary at least twenty-four (24) hours before the meeting.
5. Students wishing to run for an office shall fill out an application and turn it in to the District Secretary prior to the meeting.
6. Nominations will also be accepted from the floor.
7. The student officers shall attend all Board meetings and make such other trips and appearances as the adult officers may direct.
8. Elected Club Officers shall attend district meetings to gain information for their club and share information about their club.

MEETINGS

1. The meetings of 4th District shall be the first Monday of each month unless otherwise notified.
2. The meetings shall be conducted under Roberts Rules of Order.
3. A majority of the Board shall constitute a quorum at any regularly scheduled meeting. A quorum must be in attendance at a meeting for any official legal transaction of business.
4. Any emergency business will be handled by the Executive Committee.
5. Special meetings of the Board of Directors may be called by the President or Executive Committee as necessary either personally, by mail, email or by telephone.

COMMITTEES

1. Committees shall be appointed as needed by the President and will be responsible to the full Board of Directors.

STATE CONTEST

1. The top six (6) positions in each event will represent the 4th District for the state contest except the queen contest, which will be the queen and first runner up.
2. In the event of a tie in individual events, the Board of Directors will determine the higher placing based on the cumulative highest total score (rough stock and cutting) or lowest cumulative overall time (timed events). In the event of a tie for sixth (6th) place, all those tied for 6th place will qualify for the state contest in that event.
3. In the event a qualified contestant is not able or elects not to go to state, the next highest placing contestant that is eligible will become a qualified state contestant in that event. This may result in a split team qualification for team roping.
4. In the event of a points tie in individual events, all district awards will be presented based on the highest score or fastest time.
5. In the event of a tie for the all-around champion, reserve all-around champion, and top rookie two awards will be given.

RULES FOR CONTESTANTS

1. **No late entries will be accepted after midnight of the entry closing date for each rodeo (unless postmarked with the entry closing date).**
2. Any complaint of rules governing an event will be handled in accordance with the National High School Rodeo Association Rule Book **(The Chain of Command that every member and parent signed).**
3. All other complaints will be handled in the following manner:

Any complaint must be submitted in writing by a student member of the 4th District High School Rodeo. Said complaint must be submitted to the student member's club advisor. If no resolution is reached the complaint will be taken by the club advisor to the District President. If the matter is not resolved the District President will take it to the State President. If no resolution is reached, the State President will take it to the National Director. If no resolution is reached the National Director will take it to the National office for final clarification. In order for a resolution to be reached both parties must agree that it is in accordance with the rules. If either party does not agree the matter will be taken to the next level of authority. **All complaints will be encouraged to be resolved at the lowest possible level. The decision of the Board of Directors will be final.**

AMENDMENTS

1. By-laws may be amended at an annual meeting by a two-thirds (2/3) vote of qualified members. Two (2) weeks written notice must be given for proposed changes.